

## **School Mobile Phone and Electronic Device Policy**

1. Pupils are strongly discouraged from bringing mobile phones to school **unless it is absolutely necessary.**
2. Electronic devices such as I-pods, Game Boys, PSPs, and DSs etc are also forbidden as they can be very intrusive, distracting and anti-social in a school environment.

Our school recognises the fact that some parents may want pupils to have phones for use in an emergency. Parents are asked to consider the following before allowing a pupil bring a mobile phone to school.

- Mobile phones and electronic devices are valuable items which may lead to theft.
- The school is not responsible for replacing a lost, stolen or damaged phone or electronic device.
- Use of camera phones can lead to child protection and data protection issues.
- Mobile phones can be used for bullying purposes.

Where a pupil brings a mobile phone to school, **the phone must remain switched off during the school day and may not be used, for any purpose, on school premises, grounds or during off-site school activities (such as school swimming, homework club outings or sports activities.)**

The mobile phone must be turned off **before** entering the school grounds and must remain off until the pupil is **outside** the school grounds at the end of school activities. It is not permitted to have the phone on silent mode the phone must be fully switched off.

The only exception to this would be in the case of an emergency or with the express approval of a member of the teaching staff. If a parent needs to contact a child urgently during the school day they should ring the school office.

If a pupil is found to have a mobile phone or electronic device switched on in school by a member of staff the phone/electronic device will be confiscated and returned only to the parent, guardian or care provider. Staff members will attempt to keep the phone/ device in a safe place – **however, the school will not be liable for the replacement of lost, stolen or damaged devices.** Repeat offences may mean the electronic device/ phone being kept for a longer period -up to 5 school days.